

**THE HOUSING AUTHORITY OF THE CITY OF
WOONSOCKET, RHODE ISLAND
AGENDA FOR COMMISSIONERS' MONTHLY MEETING**

**1. Call to Order: 4:30 p.m., Thursday, May 19, 2005 Woonsocket
Housing Authority,
679 Social Street, Woonsocket, RI 02895**

Roll Call:

Albert G. Brien, Chairman

Constance M. Laprade, Vice Chairwoman

Charles Baldelli

John Notarangelo

Maj. M. L. A. Houle

Duncan C. Speel, Interim Executive Director

1B. Good and Welfare for the Audience

**2. Minutes for the meeting of March 17th and Special Meeting April 7,
2005**

**No Minutes for April 21, 2005 – Meeting was cancelled lack of a
quorum**

3. Bills paid for the months of March and April, 2005

4. Communications and Interest of the Authority

A. December 10, 2004 – US Dept. HUD, Clarification of submission dates for the form HUD0272-I Federal Cash Transactions Report ONAP (REV)

B. December 16, 2004 – US Dept. HUD, Line of Credit Control System/Voice Response System (LOCCS/VRS) for the Indian Housing Block Grant Program

C. January 13, 2005 – US Dept. HUD, Changes to Guidebook 7401.7G, “Housing Agency (HA) Guidebook: Employee Benefit Plans

D. January 18, 2005 – US Dept. HUD, Exigent Health and Safety Deficiency Correction Certification – New Reporting Procedures

E. February 1, 2005 – US Dept. HUD, New Freedom Initiative, Executive Order 13217: “Community-Based Alternatives for Individuals with Disabilities,” and the Housing Choice Voucher Program

F. March 7, 2005 – US Dept. HUD Upfront Income Verification (UIV) Discrepancy Report

G. March 10, 2005 – US Dept. of HUD, Woonsocket Housing Authority Five Year and Annual Plan Approved

H. March 16, 2005 – US Dept. of HUD, Housing Discrimination Complaint

I. March 18, 2005 – US Dept. of HUD, Obligation Action, Public Housing Operating Subsidies, LOCCS/PAS Project No:RI00300105D

J. March 21, 2005 – US Dept. of HUD, Billing Study of Subsidy

Payments

K. March 21, 2005 – Dower Associates, Inc., Present a full-day of Professional Development and Comprehensive Commissioners Resource Manual training

L. March 25, 2005 – US Dept. of HUD, Violation pertaining to the conflict of interest provisions of HUD's Annual Contributions Contract (ACC) and Rhode Island State Law

M. March 29, 2005 – US Dept. of HUD, Free Tax Assistance for Low-Income Families

N. March 29, 2005 – US Dept. of HUD, Capital Fund Program (CFP) Approval of Revised Annual Statements are consistent with 24 CFR Part 903, PHA Plan regulations

O. March 31, 2005 – The City of Woonsocket, Office of Mayor Susan D. Menard, Five-year appointments to Board of Tenants' Affairs of the City of Woonsocket

P. April 1, 2005 – Fontaine & Croll, LTD. Response to letter US Dept. HUD regarding "possible violation pertaining to the conflict of interest provisions of HUD's annual contributions contract (ACC) and Rhode Island State Law"

Q. April 14, 2005 – US Dept. of HUD, Hotline Complaint from the Office of Inspector General concerning WHA Commissioner

R. April 14, 2005 – US Dept. of HUD, Response to April 1, 2005 letter from Attorney Paul Fontaine for WHA regarding letter of possible conflict of interest violation by a Commissioner

S. April 18, 2005 – US Dept. of HUD, WHA receiving FY 2004 ROSS Resident Service Delivery Model-Family program to hire a program

coordinator funding reserved is \$250,000

T. April 19, 2005 – US Dept. of HUD, The Grants Management Center review of FY 2004 Public Housing Neighborhood Networks Program Application; Ineligible for Funding SuperNOFA

U. April 22, 2005 – US Dept. of HUD, Approval of Voucher Payment Annual Contribution and Operating Statement Form HUD-52681

5. Report of the Secretary

A. Interim Executive Director's Report (RPF)

Presentation Tandem Care, Inc. Ian Tink – Grant Writing Options

6. Report of Committees

7. Unfinished Business

8. Good and Welfare for Commissioners

9. New Business

A. Approval of Resolution #989 to approve and adopt the Seventh Amendment Thrift Plan

B. Approval of Recommendation to award contract on Fire Alarm Upgrades at the High-rises to second low bidder, James J. O'Rourke, Inc.

C. Replacement of WHA Bookkeeper/Data Clerk as the most qualified

candidate, Jo-Ann Lanoue

D. Approval of request to go out to bid for WHA Maintenance Exam to establish a valid up-dated list

E. Approval of Resolution #991 to approve and adopt a Resident Smoke Free Policy.

F. Approval of Morin Heights Renovation Change Order

G. Approval for Controller and Technology Specialist to travel to Michigan for Operation System Classes

H. Review of hiring procedure of February 1, 2000 and compliance with Section 19 (B) (1) of the ACC pursuant to Director Ayala's correspondence of April 14, 2005

I. Executive Session in accordance with Rhode Island Law 42-46-5 (A) (4) Investigative Proceedings

10. Adjournment

Pursuant to the Open Meeting Law, any additional items added to the agenda by a majority vote of the members shall be for "informational purposes only and may not be voted on except where necessary to address on unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official".